

Purchasing

Supplier Diversity Tier 2 Reporting Program



Objectives

Avangrid is committed to creating a diverse, equitable and inclusive supply chain while focusing and strengthening the participation of ethnic minority-owned (MBE), women-owned (WBE), service-disabled veteran-owned (SDVBE), veteran-owned (VBE), people with disabilities (DOBE), and lesbian, gay, bisexual, transgender, queer, and intersexual individuals (LGBTQI+) owned businesses in our purchases of goods and services.

Avangrid has established a quarterly Tier 2 spend reporting initiative. We request our non-diverse prime suppliers provide us with their diverse spend on goods and services that **directly** support the fulfillment of Avangrid contract(s).

We request that you:

- Submit your report at the end of each quarter
- Provide any feedback you have on Avangrid (AGR) process or format
- Verify that your subcontractor(s) is a third-party, certified-owned business. Certificates must be obtained for potential auditing purposes.
- Annually monitor the Diversity certification to ensure the diverse business classification has not changed.

Resources are available if needed to assist you in establishing a successful supplier diversity program.

Email supplier_diversity@avangrid.com to engage with us.



What to report?

We request our non-diverse prime suppliers provide us with their diverse spend on goods and services that **directly** support the fulfillment of Avangrid contract(s).

The report you will be submitting shall be for all Avangrid subsidiaries, including:

- Berkshire Gas
- CMP (Central Maine Power)
- CNG (Connecticut Natural Gas)
- MNG (Maine Natural Gas)
- NYSEG (New York State Electric and Gas)
- RG&E (Rochester Gas & Electric)
- SCG (Southern Connecticut Gas)
- UI (United Illuminating)



Multiple nonprofit and governmental agencies offer diverse business certifications. We ask that all suppliers included in your report be certified or registered as diverse.

Diversity classifications we track

- DOBE: People with Disabilities Owned
- DVBE: Disabled Veteran Owned
- LGBTBE: LGBTQI+ Owned
- MBE : Minority Owned
- SDVBE : Service-Disabled Veteran Owned
- VBE : Veteran Owned
- WBE : Woman Owned

Note: Avangrid does ***NOT*** track Small Business Spend





Diversity Spend Tiers Example

Tier 1 Suppliers- Spend that Avangrid directly has with diverse suppliers



Avangrid Suppliers
(You)

Avangrid is asking for **YOUR** Tier 1 Spend with diverse suppliers on Avangrid projects

Tier 2 Suppliers- Spend that Avangrid suppliers (you) have subcontracted with diverse suppliers



Avangrid Suppliers
(You)

Internal Use



Your Suppliers
(Tier 2)



Spend And Reporting Schedule

Avangrid currently tracks ***DIRECT spend***

Direct Spend



**Avangrid
Suppliers**



We are only looking for your diverse spend that can be directly attributed to Avangrid projects

Quarterly Report Schedule



Jan 1- March 31



April 1- June 31



July 1- Sept 31



Oct 1- Dec 31

Note: Submission of report is due in SupplierGATEWAY at the end of the month following each quarter.



Look

Look at Your Current Data

- Check your current supplier database for diverse suppliers
- Ask current suppliers to update any diversity classification(s) they have

Party

Third Party Data Sources

- Third party data management can help to scrub your current supplier database to find diverse suppliers, and can have a search tool for sourcing new diverse suppliers

Explore

Explore Networking Event Opportunities

- NMSDC, WBENC, NGLCC, Disability:IN, NVBDC, NaVOBA as well as state and local agencies offer conferences to connect with diverse businesses



Reporting Process for direct submissions via SupplierGATEWAY portal

• **DIRECT SPEND SUBMISSION**

- Identified contact will receive an email from SupplierGATEWAY (alert@suppliergateway.com) with a link, username and temporary password to access system and submit reporting
 - If we have the wrong contact or you have not received an email from SupplierGATEWAY, please reach out to Avangrid Supplier Diversity Team (Supplier_Diversity@avangrid.com) to update the information.
- Direct Spend Submission: suppliers will need to submit the spend by Supplier Name and classification
- SupplierGATEWAY will search the system to verify the supplier is certified.
 - If the supplier cannot be found in the system as certified, that spend data will not be counted until it is verified
 - Reporters can contact SupplierGATEWAY and submit proof of diversity status if they have it.
- When the reporter clicks submit, a message appears for them to confirm that the data is correct before sending it to us
- A notice is sent to the Avangrid Supplier Diversity team notifying them that a new report has been submitted.
- If an error is noted, Supplier Diversity team will reach out to reporter.
- Once reports are submitted if any modifications needs to be made reporter will need to reach out to Avangrid Supplier Diversity team to open reporting.

Submitting Direct Tier 2 Report



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APPS

- Basic Supplier Package <
- Submit Tier-2 Standard Reports
- Submit Standardized Tier-2 Reports**
- Supplier Upload Console



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Please select an entry method

Applies to Reporting Period: 10/01/2023-12/31/2023 ?

- Calculate the diversity spend percentage for Avangrid for me
- I will enter the revenue percentage of my Avangrid Revenue myself
- I will enter the amount of diverse spend being credited to Avangrid directly**

Close Reset/Clear Next

~~Indirect Spend ?~~

Category	Enter Spend (\$)
[Tier-2] Category - DOBE	0.00
[Tier-2] Category - LGBT Spend	0.00
[Tier-2] Category - Minority Spend	0.00
[Tier-2] Category - Service Disabled Veteran	0.00
[Tier-2] Category - Small Business Spend	0.00
[Tier-2] Category - Veteran Spend	0.00
[Tier-2] Category - Woman Spend	0.00

~~Direct Spend ?~~

Refresh Save Submit Report ?

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Direct Spend ?

Refresh Save Submit Report ?

LINK TO REGISTER/LOGIN:
<https://avangrid.suppliergateway.com>

Submitting Direct Tier 2 Report



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Add New Suppliers

*Country: United States

*Supplier Name: Supplier Example A
Enter the partial or full supplier (minimum 3 characters) to search

Tax ID: -

Cancel Reset Search

- If the EIN/TIN is unavailable you may enter it on behalf of the supplier, or contact the supplier and request them to update their profile.
- To add an EIN, click on "EIN required" and enter the correct EIN for the supplier.
- To add a company manually, click on "Manually Add Supplier" link.

Total 0 record(s) [Manually Add Supplier](#)

*Required information : EIN/TIN is not required

Supplier Name	EIN	Current Supplier?	Action
		No companies found	

?

Step 5: Once you click add suppliers, you will be able to look up your diverse suppliers if they are in the system, or you can manually add your suppliers

Step 6: Input all info requested for your supplier. Tax-ID can help to speed up the certification check process.

Step 7: Input contact info and diversity certifications for your supplier

Required fields are indicated in red or by an asterisk "*"

Company Information Additional Information

*Country: United States

Tax ID: -

*Company Name: Supplier Example A

*Supplier Number: [Auto Gen Supplier Number](#)

*Phone: +1 000-000-0000

*Address: Enter a location

Address 2:

*City:

*State: --Select State--

*Zip:

Next

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Company Information Additional Information

Primary Contact Information

*First Name:

*Last Name:

*Email:

*Tier-2 Reporting (Standard) Required? Yes No

Additional Info

Company Type:

- Disabled Owned Business Enterprise
- Veteran Owned
- Woman Owned
- Minority Owned
- Hub Zone
- Small Disadvantaged Business
- Service Disabled Vet
- Small Business
- LGBT+

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Please click on the icons to access the links to the specified resources



Tier 2 Data Upload Guide



Importance of a Supplier Diversity Program



Defining Your Supplier Diversity Program



SUPPLIERGATEWAY®

[Click Here to Register](#)

If need assistance reach out to the Supplier Diversity Team
supplier_diversity@avangrid.com

